



2020 Goal: Adopt-Out/Plant  
10,000 Trees  
Current Count To-Date:  
3,300 Trees

## MINUTES OF THE MEETING OF THE LEON VALLEY TREE ADVISORY BOARD

Meeting of the Leon Valley Tree Advisory Board (TAB) at 6:00 PM, on Monday, February 6, 2017, in the Leon Valley City Hall Conference Room, at 6400 El Verde Road, Leon Valley, Texas.

- I. Poll for Attendance and Determination of a Quorum.**
  - Staff Liaison: Kriste Flores (Present)
  - TAB Forester: Mark Kroeze, Alamo Region Urban Forester (Present)
  - Members Present: Irene Baldrige, Thomas Benavides, Denise Berger, Melinda Dawson, Mary Key, and Rich Sarfin
  - Members Absent: Amber Mouser and Diana Sarfin
- II. Approval of Minutes – January 12, 2017.**
  - Minutes were approved as written.
- III. Discussion and Status of the Tree Planting initiative that began in Raymond Rimkus Park in Fall of 2016 and the Next Phase of the Tree Planting initiative.**
  - The Crape Myrtle planting project was delayed due to city emergencies. Public Works will resume planting during the February 6 – 17 time period.
  - Ms. Flores is in the process of pricing-out the seedlings for the 1<sup>st</sup> mini-forest planting that will be just East of the ballpark. She is required to obtain 3 bids from Historically Underutilized Businesses (HUB).
    - The mini-forest will be comprised of 200 trees (ideally 8 different native species, 25 each).
  - TAB needs to coordinate with the Park Commission on the 2<sup>nd</sup> Phase of the planting plan at Raymond Rimkus Park. Tree requirements for Silo Park also need to be coordinated with the Commission.
- IV. Update on 2016 Tree City USA Application and Smart Growth Application.**
  - Tree City USA certification has been awarded to the City of Leon Valley. Ms. Flores will now prepare and submit the Smart Growth application.
- V. Discussion of the Status of the Liability Waiver for use of the City's Oak Wilt Kits and Next Steps for Education and Oak Wilt Education.**
  - The city attorney is currently reviewing the liability waiver (a 3-page document) for lending out the "Oak Wilt" kits to citizens.
  - The kits were purchased from Rainbow Tree Care.
  - Ms. Flores will contact the City of Hollywood Park to see what procedures they use to lend out their kits.
  - An actual demonstration to include fungicide application will be conducted on Saturday, March 11, 2017. Citizens who live in the Seneca Estates and Monte Robles neighborhoods will be contacted via mail and will be given the pertinent details (i.e., date, time, & place) of the demonstration.
- VI. Discussion of Preparations for TAB Participation in the 2017 Earthwise Living Day.**
  - The 28<sup>th</sup> Annual Earthwise Living Day will be held on March 4, 2017 from 9:00 AM to 1:00 PM.
  - Ms. Flores will contact CPS Energy to confirm their participation in the tree-adoption. Leon Valley will match the number of trees donated by CPS Energy for a possible total of 500 trees.
  - Ms. Flores will coordinate the TAB setup location to include the required supplies (i.e., tables, chairs, tree adoption forms, tree description information, water, etc.).
  - Handouts of the areas in Leon Valley that are affected "Oak Wilt" will be given out.
  - Mr. Kroeze will provide a demonstration on use of the "Oak Wilt" kit.
- VII. Discussion of Website Updates for TAB Webpage and Links.**
  - The following items have been added to the webpage:
    - Applicable landscaping city ordinances.
    - Tree pruning companies registered in Leon Valley with appropriate disclaimer.

- Useful links such as the "Alamo Forest Partnership", tree planting guides, and oak wilt.
- A progress thermometer indicating TABs goal of planting 10,000 trees by 2020 with the current number planted to-date.

**VIII. Future Agenda Items.**

- Next Meeting of the Park Commission is February 9, 2017.
- Create more Opportunities for Tree Education.

**IX. Adjourn.**

- Meeting adjourned at 7:30 PM.
- The next meeting of the TAB is scheduled for Monday, March 6, 2017, at 6:00 PM, in the Leon Valley City Hall Conference Room.

  
Chairperson